



Lake Kasshabog Residents Association  
Annual General Meeting of Members  
Tuesday May 14, 2024  
7pm by videoconference

# Agenda

1. Technical Introduction to Zoom Meeting
2. Establish quorum, call the meeting to order and introduction of the Board and Invited Guests by Jennifer Cummings
3. Approval of minutes 2023 AGM
4. Report from Havelock Belmont Methuen Township by Mayor Jim Martin
5. 2023 Financial Statement
6. 2024 Budget - Highlights and Review by Hazel Higley
7. Ratification of by-laws
8. Nominations & Election of Board Member Positions
9. Committee Reports by reps – Kosh Lake Benefit Fund (Dam Fund Committee), Communications, Membership, Regatta, Library, COVIA PLC
10. New Business
11. Adjournment

## **Agenda Item 1: Technical Introduction to the Zoom Meeting**

- The event is being recorded and will be uploaded to the LKRA website
- You are muted
- Find and use the Zoom “chat” to ask questions or make comments
- Technical difficulties? Exit and re-enter using the same link
- Voting will be by Zoom poll – all votes are anonymous

## **Agenda Item 2: Establish quorum, call meeting to order**

- Good evening! Welcome to the 2023 LKRA AGM.
- The by-laws state that quorum for this meeting is 20 active members other than Directors.
- We will now assess whether the required numbers of Board and Association Members are in attendance to make this meeting official.
- If there are any non-members present, please raise your virtual hand.
- Call meeting to order

## Land Acknowledgement

As we celebrate the ever-changing beauty of Kasshabog Lake, we are reminded to respect and nurture our sacred relationship to this land as well as to its First Peoples, both past and present. We acknowledge that our lake resides upon the traditional lands of the Mississauga Anishinaabe. We recognize and value the contributions of Indigenous peoples past and present. On their behalf, we commit to supporting the health and welfare of this land in all current and future initiatives.

## **Agenda Item 2: Introductions**

**Guest:** Mayor Jim Martin

### **2023-2024 LKRA Board of Directors**

- **President** – Jennifer Cummings
- **Communications Director** – Anne Rawson
- **Membership Director** – Jami Sampson
- **Secretary** – Morgan Storie
- **Treasurer** – Hazel Higley
- **Members At Large** –Jennifer Conron, Kathryn Jones, Gary Kindree

## **Agenda Item 2 - Continued**

### **LKRA Support, Committees and Liaison**

- **Advertising** – Anne Rawson
- **Covia PLC** – Rob Milne, Peter Patterson, Dawn Mitchell, Rick Rye
- **Graphic Communications** – Jennifer Conron
- **HBMLA Liaison Committee** –Jennifer Cummings, Kathryn Jones and Rick Rye
- **Lake Marker/Buoy Coordinator** – Ted Ward-Griffin
- **HBM Community Hall / Library** – Cathy Cameron, Lorraine Day, Karen Hubert
- **Yearbook, E-News and Website** – Anne Rawson
- **Regatta** – Jan Prentice

## Agenda Item 3 - Approval of Minutes of 2023 AGM

- The minutes of the 2023 AGM are on the web site
- **I have a motion to approve the minutes of the 2023 AGM**, made by Morgan Storie and seconded by Kathryn Jones.
- Please note that only paid-up members from 2023 or 2024 are allowed to vote. Only one vote per property.
- Please vote on your screen by Zoom poll, and we will tally the results.
- Note – Zoom poll is effectively a show of hands as per the By-Laws.



## **Agenda Item 4 – HBM Report, by Mayor Jim Martin**

- Update on issues relating to Lake residents in the Township

## Agenda Item 5 - 2023 Financial Statement

- The 2023 Financial Statement is on the [Kasshabog.ca](http://Kasshabog.ca) web site
- Our year-end showed a deficit of \$4,588.19 and our total assets are just over \$45,000.
- Please note that the Board has approved the 2023 Financial statement and it is not required for the membership to do so.
- Questions or comments? Please put them in the chat box.

## **Agenda Item 5 – Motion to waive an audit or review engagement**

**I have a motion to waive the audit/review engagement requirement.**

- Made by Hazel Hamilton, seconded by Gary Kindree
- Questions? Put them in the chat.
- Please vote on your screen by Zoom poll, and we will tally the results.

# Agenda Item 6: Proposed Budget for 2024 - Hazel Higley

## Income

Membership Income	\$8,750 <sup>1</sup>
Advertising	\$6,700
Cookbook Sales	\$300
Donation	\$100
Bank Interest	<u>\$1,754.75</u>
<b>Total</b>	<b>\$17,604.75</b>

**Note 1: 350 members assumed**

## Funds on Hand (as of Dec. 31, 2023)

<b>LKRA funds on hand</b>	\$25,477.71
<b>Dam Fund</b>	\$20,104.50
<b>Environment Fund</b>	\$1,596.00

## Agenda Item 6: Proposed Budget for 2024 - cont'd

### Expenses

FOCA	\$1,750 <sup>1</sup>
Membership	\$1,000
Newsletter/Yearbook	\$3,822
Administration/Office Supplies	\$1,000 <sup>2</sup>
Regatta	\$3,000
Marker Program	\$2,000
Website Expense	\$950
E-News distribution	\$150
Graphic Design Support	\$350
Photo Contest	\$350

### Expenses cont'd

Insurance	\$3,000
Environment	\$2,000
Road Signs	\$500
Volunteer Program	<u>\$1,000</u>
<b>Total</b>	<b>\$20,872</b>

**Expected Deficit** **\$3,267.25**

**Note 1:** FOCA = \$125 base + \$4 per member + GST

**Note 2:** PO Box, Microsoft account, Zoom account, Office supplies

## Item 6 - 2024 Budget

- Although we are not required by our constitution to have our budget approved, we are presenting it today for the review of our members and as a measure of full transparency.
- Questions? Comments? Please use the chat function.

## Agenda Item 7: Ratification of By-Laws

- The By-Laws of the Association were edited to be compliant with the Ontario Non-Profit Corporation Act (ONCA).
- The main changes are:
  - Elimination of the concept of the Executive, replaced with a Board of Directors
  - Officers are Chair, President, Secretary and Treasurer. Other positions deleted.
    - The Board selects these Officers
  - Added a section on financial reports
  - Added timing requirements of AGM
  - Added requirement to waive an audit or review engagement
  - Added how to remove a Director and wording re conflict of interest

## **Agenda Item 7: Ratification of By-Laws**

- The By-Laws were approved by the Board in April and came into effect immediately.
- They have been posted on the LKRA web site.
- **I have a motion to ratify these By-Laws**
  - Made by Gary Kindree, seconded by Anne Rawson
  - Questions? Put them in the chat.
  - Please vote on your screen by Zoom poll, and we will tally the results.



## **Agenda Item 8 - Nominations & Election of Board Members**

Board members who are part way through their 2-year term:

- Jennifer Cummings
- Jami Sampson
- Hazel Hamilton
- Kathryn Jones
- Morgan Storie
- Gary Kindree

Board members whose terms are up:

- Anne Rawson
- Jennifer Conron

## Agenda Item 8 – Nominations and Election – Cont'd

Nominations received to date:

- Roslyn Brennen
- Harry Major
- Jennifer Conron (running for re-election)

You are welcome to submit a nomination **now**. Click on the Chat function to make the nomination or volunteer yourself.

We are allowed up to 16 directors.

**Are there any new nominees or volunteers?**

## **Agenda Item 8 - Nominations & Election – Cont'd**

- **I have a motion to close nominations**
  - Made by Gary Kindree, seconded by Jami Sampson
  - Questions?
  - Please vote on your screen by Zoom poll, and we will tally the results.

## **Agenda Item 8 – The 2024-2025 LKRA Board of Directors**

Jennifer Cummings

Jami Sampson

Hazel Hamilton

Kathryn Jones

Morgan Storie

Gary Kindree

Jennifer Conron

Roslyn Brennan

Harry Major

# Agenda Item 9 – Kosh Lake Benefit Fund – Gary Kindree

## Background

- LKRA members had opportunity to provide recommendations on the use of the fund through a town hall meeting and a survey

## Results:

- Support for the establishment of a “**contingency fund**” to be used as a source of funding on a go forward basis to allow the LKRA to have the ability to support various initiatives over the next several years that may be proposed by all residents of the lake.
- Environment stewardship, lake-based recreation, and the provision of goods and services that benefit all lake residents were the predominant themes in the feedback.

## Agenda Item 9 – Kosh Lake Benefit Fund – Gary Kindree

**Recommended criteria for funding projects** by non-profit organizations or volunteer groups:

The projects funded must outline how they support a benefit theme of either:

1. Environmental stewardship

- An example is fanwort management/removal and shoreline protection

2. Lake-based recreation

- An example is native fish stocking

3. Resident goods and services

- An example is fire pumps, boat washes or providing accessible information on importing wood, how to fuel boats safely, guidelines on short term rentals, lead based tackle, etc.

## **Agenda Item 9 – Kosh Lake Benefit Fund – Gary Kindree**

**Management of the Kosh Lake Benefit Fund** going forward, it is proposed that:

- Proposals can only be submitted by LKRA members in good standing
- Up to a maximum of \$2,000 dollars be available per year for projects (approx. 10% of the existing Fund today). Any proposal requesting funding over this threshold would require Board approval prior to acceptance.
- To facilitate proper review and project management, only one proposal will usually be approved per funding year.
- Proposals are to be sent to the LKRA Board by Nov 1<sup>st</sup>. The LKRA Board will then forward proposals to the Benefit Fund Committee for their final review and recommendation.

**Questions?**

## **Agenda Item 9 – Kosh Lake Benefit Fund – Gary Kindree**

I have a motion to accept the proposed criteria for funding projects with the Benefit Fund

- Made by Gary Kindree, seconded by Rob Milne
- Questions?
- Please vote on your screen by Zoom poll

I have a motion to accept the Fund Management principles?

- Made by Gary Kindree, seconded by Rob Milne
- Questions?
- Please vote on your screen by Zoom poll



## Agenda Item 9 – Communications – Anne Rawson

- Sharing our lake history and stories was the highlight of the LKRA 75<sup>th</sup> Anniversary communications.
- Our lake website **Kasshabog.ca** is a great place to visit.
- The monthly E-News keeps residents current.
- Yearbook and Website advertising plays a key role.
- New communication team members are needed.
- 2024 Goal is to centralize LKRA data and information.

# Agenda Item 9 –Membership – Jami Sampson

**2023** - 341 properties supported us with membership.

What your Membership goes to:

- Provides equipment for volunteers to safely place 100 markers around the lake.
- Enables the creation and oversight of key environmental education and protection programs.
- Funds informative communications throughout the year via the Annual Yearbook, LKRA website, Kosh Lake E-News and the LKRA Facebook page.
- Community-building events like the Regatta.
- Membership in the Federation of Ontario Cottagers' Associations (FOCA) representing waterfront residents' interests at the provincial level.
- Participation at HBM Lake Associations meetings - promoting our lake's interests at local Township Council meetings.
- Association's administrative and event insurance.
- Members-only webinars and seminars and important LKRA meetings such as Town Halls and the AGM that shape the future of the lake.

**2024** - Goal this year is to achieve 75% membership participation.

# Agenda Item 9 – Regatta – Jan Prentice

## 2023 Regatta

- Regatta 2023 was 65 years in running with added event of our 75th celebration at the library. Half Moon Bay Beach was a hub of activity and a busy great time.

## 2024 Regatta will be August 3 and 4

**Saturday events** - canoe, swimming and land races, 50/50draw, food truck and Stoney point marina ice cream

- start time 10 to approximately 3pm at Half Moon Bay beach on Peninsula Road
- Added event Saturday at the library is an Artisan Market - contact Dina Morris @ 647-338-8443 or [godinho@hotmail.com](mailto:godinho@hotmail.com) if you are interested in selling at market either indoors or on lawn.

## Sunday Events

- Sailing- contact Mike Worswick at 705-877-8739 [michael.worswick@uwaterloo.ca](mailto:michael.worswick@uwaterloo.ca) for details and to enter
- Volleyball tournament, canoe, kayak and paddle board marathon, and waterski competition starting at 1pm at Randy and Kelly Cosgrove's beach off Peninsula Road near library #20 FR 80B.

**Volunteers are needed for the Saturday events.** Students looking for volunteer hours please contact Jan at [jeprentice59@gmail.com](mailto:jeprentice59@gmail.com)

# Agenda Item 9 – Community Hall / Library – Lorraine Day

## Community Hall:

- The building opened up in April
- Line dancing classes started in April and are on Thursdays at 10 am
- Yoga classes will likely begin in June
- Craft classes are being set up - July 20 and August 17 and more TBA

## Library:

- The lending library will open Saturdays from 10am - 1pm July and August
- Volunteers are needed for these shifts and Community Service hours are available for students who would like to offer their time
- We could use very gently used/nearly new children's books for the library this year
- Watch for information on a Books and the Beach program to be offered at the library following line dancing class on Thursdays, beginning some time in June
- If you have any questions, children's books to donate, or would like to book the hall, email Lorraine Day at [commhall.library@kasshabog.ca](mailto:commhall.library@kasshabog.ca)

**For updates / information** check the LKRA website, the LKRA e-news, LKRA Facebook page and the Kasshabog'er Facebook page

## Agenda Item 9 – Covia Public Liaison Committee

- This committee was set up in response to a requirement by the Ministry of the Environment.
- There are 5 positions for Kasshabog residents – two from the east lake, two from the west and one at large.
- They meet at least twice a year to exchange information on mine operations, including environmental monitoring.
- Current reps are Rick Rye, Dawn Mitchell, Rob Milne and Peter Patterson. The committee is currently recruiting. The posting has been shared on our social media and E-News and is open until June 30.

## Agenda Item 9 – Safety

- Markers – Ted Ward-Griffin coordinates the marker program.
  - buoys are available to replace existing white plastic bottles as well as older buoys that have lost their effectiveness due to sun and age.
- Remember to boat safely and follow our fire safety rules. There are resources and information on our web site [www.Kasshabog.ca](http://www.Kasshabog.ca)
- Have a safe and fun summer!

## **Agenda Item 10 – New Business and Q&A**

- Do any members have any questions or other New Business to raise?

## Agenda Item 11 - Adjournment

- There being no further business, I declare the 2024 LKRA AGM adjourned.
- Thanks for participating!

