



Seeking Candidates for the LKRA Board of Directors

We invite you to consider nominating someone for one of the positions below or consider putting your own name forward for a position. To stand for election, or otherwise nominate a candidate, you must be a paid member of the LKRA.

Please send your nomination(s) to Jennifer Cummings: president@kasshabog.ca

Vacancies are as follows, according to the current by-laws:

President – one nomination to date - Jennifer Cummings

Secretary – no nominations to date

Treasurer – one nomination to date – Hazel Higley

Environment - no nominations to date

Membership - one nomination to date – Jami Sampson

Volunteer Development - no nominations to date

Safety - no nominations to date

Member at large (We can elect up to 3) - two nominations to date – Kathryn Jones & Gary Kindree

The duties of each position are:

Duties of Secretary

- Attends all Board meetings including the AGM and takes minutes
- Ensures minutes are correct and safely stored on the LKRA shared drive
- With the President, develops the Agenda for the AGM and Board meetings and communicates reminders to members for the AGM
- Coordinates all planning for the AGM with guests and HBM
- Files online report for incorporation
- Supports members of the Board as required

Duties of Environment Director

- Coordinates short term and long-term environmental issues/projects (e.g. loon survey, invasive species) as identified by the Executive and Membership
- Liaises and collaborates with other key environmental groups (E.g. FOCA, conservation authorities) and
- Provides and summarizes information on each of the environmental issues/projects at the Annual General Meeting and as requested from time to time by the Executive.

Duties of the Volunteer Development Director

- Attends Board meetings and the Annual General Meeting
- Helps develop a recruitment and volunteer engagement plan for the LKRA and reviews volunteer job descriptions to ensure they are current and accurate.
- Maintains an up-to-date list of volunteers and works with Communications to promote opportunities
- Assists with evaluating and interviewing volunteers
- Develops and oversees a volunteer recognition program

Duties of the Safety Director

- Attends Board meetings and the Annual General Meeting
- Coordinates short-term and long-term safety issues/projects as identified by the Board and membership
- Oversees the safety programs (e.g. markers) that are in place

Duties of the Members at Large

- Attends Board meetings and the Annual General Meeting
- Provides input on specific issues when required
- Assists other Board members with committees, special events and other activities when required